

Mobile Device Stipend Agreement

Fiscal Year _____

Upon Approval, I understand and agree to the following:

- Subject to the availability of funds and approval of the Court Executive or Deputy Court Administrator;
- The stipend may be withdrawn at any time at the discretion of management.
- I must be able to show, upon request, a copy of the monthly service plan charges and business related use.
- Stipend devices may be subject to a GRAMA request for information about or contained on the personal mobile device. Information contained on such devices may also be subject to Federal information requests.
- Management will decide if the stipend is paid monthly or quarterly once the period is completed.
- The stipend will be paid at a flat rate not to exceed the court's cost for a court smart phone plan at \$50 per month. The stipend rate will be evaluated, and may be adjusted annually to align with current market rates and does not become part of my base salary on which merit or cost-of-living increases are calculated.

Employee Name (printed)

Employee Signature

Court Executive/AOC Administrator Signature

Date

Date